



**NORTH WHITEHALL TOWNSHIP**

3256 LEVANS ROAD, COPLAY, PA 18037  
610-799-3411 610-799-9629 FAX  
www.northwhitehall.org

**BUILDING PERMIT APPLICATION**

MAIL

PICK-UP

**PLEASE READ**

**INSTRUCTIONS**

Please follow these instructions to the right completely, check off as completed or your permit will not be processed.

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- 1. All building permit submissions must include one (1) plot plan containing information required by Section 103.D.3 of the NWT Zoning Ordinance
- 2. Three (3) full sets of construction plans for review must be included with all building permits
- 3. Proof of, or waiver from, Workman's Compensation Insurance must be provided at time of submission.
- 4. Property Owner signature is REQUIRED on this application or the application will NOT be processed.
- 5. 2 checks needed for building permit application. 1 payable to North Whitehall Township for the application fee and 1 check payable to the inspection agency (list at bottom of application) of your choice for review/deposit fee only  
**\*\*ADDITIONAL FEES MAY BE DUE TO THE INSPECTION AGENCY AT TIME OF PERMIT ISSUANCE, FOR THE INSPECTIONS ON THE PROJECT\*\***

AN EROSION AND SEDIMENT POLLUTION CONTROL PLAN MUST BE DEVELOPED FOR ALL EARTHMOVING ASSOCIATED WITH THIS BUILDING PERMIT. PLEASE ATTACH A COPY OF THIS PLAN WITH THE SUBMISSION OF THIS APPLICATION. THE LEHIGH COUNTY CONSERVATION DISTRICT (LCCD) MAY BE REQUIRED TO REVIEW THIS PLAN TO DETERMINE ITS ADEQUACY. AN NPDES CO-PERMITTEE LETTER MAY BE REQUIRED FROM THE LCCD PRIOR TO ISSUANCE OF A PERMIT.

NOTE: SUBMISSION OF THIS APPLICATION GRANTS AUTHORIZED REPRESENTATIVES OF NORTH WHITEHALL TOWNSHIP ACCESS TO THIS PROPERTY AT ANY REASONABLE TIME TO INSPECT AND VERIFY THE PROPOSED USE AND/OR STRUCTURE CONTAINED WITHIN THIS APPLICATION IS IN COMPLIANCE WITH ALL NORTH WHITEHALL TOWNSHIP ZONING ORDINANCES.

THE INFORMATION PROVIDED ON THIS APPLICATION BY THE APPLICANT(S)/OWNER(S) IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

**PROPERTY OWNER SIGNATURE REQUIRED**

**APPLICANT SIGNATURE**

**DATE**

**A. BUILDING PERMIT TYPE**

RESIDENTIAL  COMMERCIAL  OTHER

- NEW BUILDING/STRUCTURE
- MANUFACTURED HOME
- ADDITION TO BUILDING
- FIREPLACE/HEATING STOVE
- DECK-ABOVE 30" HEIGHT
- TEMPORARY STRUCTURE/CONSTRUCTION TRAILER/TENT
- ACCESSORY BUILDING > 1,000 SQ. FT.
- ADDITION TO ACCESSORY BLDG > 1,000 SQ.FT.
- EXTERIOR ALTERATIONS
- INTERIOR ALTERATIONS
- PATIO/CONCRETE SLAB W/FOOTERS
- FUEL STORAGE
- ROOF OVER DECK
- RAZING/DEMOLITION
- COMMERCIAL SIGN
- SOLAR PANELS- ROOF OR GROUND MOUNTED
- OTHER- EXPLAIN

**B. PROPERTY LOCATION / PROPOSED USE**

PROJECT LOCATION (ADDRESS):

DESCRIPTION OF PROPOSED WORK:

**C. CONTACT INFORMATION**

OWNER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
APPLICANT: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
CONTRACTOR: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
HOME OWNER EMAIL: \_\_\_\_\_  
CONTRACTOR EMAIL: \_\_\_\_\_

**D. STRUCTURE & LOT DIMENSIONS, STRUCTURE & LOT CHARACTERISTICS & STRUCTURE SETBACKS (IF APPLICABLE)**

- 1. TYPE OF CONSTRUCTION  WOOD FRAME  MASONRY  METAL  DIGITAL/LIT  TANK
- 2. NUMBER OF STORIES \_\_\_\_\_ NUMBER OF BATHROOMS \_\_\_\_\_ NUMBER OF BEDROOMS \_\_\_\_\_
- 3. EXTERIOR STRUCTURE WIDTH \_\_\_\_\_ FT X EXTERIOR STRUCTURE LENGTH \_\_\_\_\_ FT = TOTAL AREA OF STRUCTURE \_\_\_\_\_ SQ FT
- 4. HEIGHT OR DEPTH OF STRUCTURE \_\_\_\_\_ FEET FROM EXISTING GRADE
- 5. LOT WIDTH \_\_\_\_\_ FEET X LOT LENGTH \_\_\_\_\_ FEET = LOT AREA \_\_\_\_\_ SQUARE FEET
- 6. TOTAL BUILDING COVERAGE \_\_\_\_\_ PERCENT
- 7. ATTACHED GARAGE  YES  NO ATTACHED GARAGE SQUARE FEET \_\_\_\_\_
- 8. EXTERIOR FOOTPRINT (BASEMENT) \_\_\_\_\_ SQ. FT. TOTAL HEATED PROJECT \_\_\_\_\_ SQUARE FT
- 9. WATER SUPPLY  LCA  NBMA  WTA  PRIVATE WELL Public water/sewer connections require a separate plumbing permit.
- 10. SEWER SERVICE  ON LOT  CENTRAL Septic permit must be issued prior to issuance of a Building Permit (New Construction).
- 11. STRUCTURAL SETBACKS FROM PROPERTY LINE (FEET) FRONT \_\_\_\_\_ REAR \_\_\_\_\_ LEFT \_\_\_\_\_ RIGHT \_\_\_\_\_

**E. ESTIMATED COST OF CONSTRUCTION (MATERIALS + LABOR) \$ \_\_\_\_\_**

Please choose REVIEWING INSPECTION AGENCY:

BARRY ISETT AND ASSOCIATES	610-398-0904	REVIEW/DEPOSIT FEE	RESIDENTIAL =	\$50.00	COMMERCIAL =	\$250.00
KEYCODES INSPECTION AGENCY	610-866-9663	REVIEW/DEPOSIT FEE	RESIDENTIAL =	\$50.00	COMMERCIAL =	\$250.00
LEHIGH VALLEY INSPECTION SERVICE	610-395-3827	REVIEW/DEPOSIT FEE	RESIDENTIAL =	\$50.00	COMMERCIAL =	\$250.00

**FOR OFFICE USE ONLY**

Zoning Review Approved by: \_\_\_\_\_  
(Zoning Officer)

DATE APPLICATION RECEIVED: \_\_\_\_\_  
RESIDENTIAL APPLICATION FEE: \$ 55.00  
COMMERCIAL APPLICATION FEE: \$ 105.00

BUILDING PERMIT # \_\_\_\_\_  
DRIVEWAY PERMIT # \_\_\_\_\_  
EARTH MOVING/GRADING PERMIT # \_\_\_\_\_  
SEEPAGE PIT/STORMWATER INFILTRATION # \_\_\_\_\_  
PLUMBING PERMIT # \_\_\_\_\_  
CASH / CHECK # \_\_\_\_\_

**TOWNSHIP APPLICATION FEE IS NON-REFUNDABLE**