

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
APRIL 1, 2019**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM, followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Mark Hills and Dennis Klusaritz, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the minutes of the Board of Supervisors Meeting of March 4, 2019, minutes of the Re-zoning Ordinance Hearing of March 7, 2019 and the minutes of the bid opening of March 21, 2019 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**ANNOUNCEMENTS**

1. The Municipal Offices will be closed Friday, April 19<sup>th</sup> for the Good Friday Holiday.
2. A request for bids for propane has been advertised and bids will be publicly opened on April 25<sup>th</sup> at approximately 9 AM.
3. A request for bids for In-place road projects has been advertised and bids will be publicly opened on April 25<sup>th</sup> at approximately 9 AM.
4. Supervisor Heintzelman announced the township has an opening for a part-time person to monitor the yard waste area. Anyone interested should contact him or Mr. Bartlett.
5. An Executive Session was held on March 29, 2019 to discuss personnel matters.
6. Boy Scout Chase Wisocky, from Troop 57, attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.

**TREASURER'S REPORT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the March Treasurer's report and the register of checks # 14026-14099 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**OLD BUSINESS:** No Old Business.

**NEW BUSINESS:**

Supervisor Heintzelman recessed the regular meeting in order to conduct a Public Hearing to hear comments on the following proposed Ordinance.

**ORDINANCE 2019-1            TAX CREDIT FOR VOL. FIRE COMPANIES & NOVA**

Ordinance 2019-1 revised and expanded Ordinance 2018-4 and provided additional volunteer service tax credits to members of volunteer fire companies; enacted tax credits for volunteer members of the ambulance service and established additional administrative procedures. Atty. Young noted that the Ordinance was duly advertised and gave a brief synopsis of Ordinance 2019-1. A stenographer recorded the proceedings; a copy of the transcript of the hearing shall be placed in the Minute Book. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board adopted Ordinance 2019-1. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Kristie Wilk, Director of NOVA, thanked the Board for including Nova and the auxiliary in this ordinance.
- Jim Steward, Chief of Neffs Fire Co. & Ron Stahley, Chief of Schnecksville Fire Co. also thanked the Board for their work on this issue.

Supervisor Heintzelman resumed the regular meeting.

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**RESOLUTION 04-01-19                      EXEMPTION TO CMV DRIVING LIMITS**

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Resolution 04-01-19 was adopted. Resolution 04-01-19 establishes a procedure to clarify when a situation exists for which the Township must specifically declare an emergency solely for the purpose of legally allowing its commercial motor vehicle drivers to exceed the otherwise applicable PADOT commercial motor vehicle driving time limits, while responding to the snow event.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RESOLUTION 04-01-19A      DISPOSITION OF OBSOLETE RECORDS**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, Resolution 04-01-19A was adopted. Resolution 04-01-19A authorized the Secretary to dispose of or destroy obsolete records, listed in the resolution, as per the procedures for the destruction of Municipal Records outlined in the Municipal Records Manual of 2008. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**ACCEPTANCE OF A PERFORMANCE BOND IN LIEU OF A LETTER OF CREDIT**

Doug Olmstead, Development Manager, submitted a Performance Bond in lieu of a Letter of Credit, in the amount of \$211,169.70, to secure the remaining site work needed to complete Mary Ann's Plaza project and a letter requesting the release of the current Letter of Credit being held by the township. Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board accepted a Performance Bond and authorized the release of the Letter of Credit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Ron Stahley, Chief of Schnecksville Fire Co., inquired if there was additional HOP work to be done and if the fire hydrant was active.

**AWARD PAVING MATERIALS & AGGREGATES BIDS**

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board awarded the 2019 contract for course aggregates and paving materials to New Enterprise Stone & Lime Co. Aggregates bid totaled \$ 46,955.00+/-, and Paving Material bid totaled \$ 237,135.00+/-.  
Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**MANAGER'S REPORT**

- Mr. Bartlett announced that the athletic fields are still closed to general use in order not to damage the turf.
- He noted that the continuation of the proposed rezoning hearing will be held Thursday, April 4<sup>th</sup> at 7:30 PM.
- A presentation will be conducted at the May Board Meeting on Open Space & Farmland Preservation. Ordinance 2018-3 created a referendum question to be placed on the May ballot regarding an open space tax of one tenth of a mil, for acquisition and preservation of open space and farmland.

**SOLICITOR'S REPORT**

- The Solicitor noted the referendum question will appear on the ballot exactly as stated in the Ordinance as confirmed by the Board of Elections Solicitor last week.

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**COMMENTS FROM THE FLOOR (Non-agenda items):**

- Rich Semmel, Clearview Rd., Coplay, thanked the attending fire chiefs for a job well done at a recent barn fire.
- Pat Carl, Shady Lane, Orefield, asked why children are playing soccer on the baseball field at Kolapechka Park. He also stated he has given up on the storm water runoff issue affecting his property.
- Kristie Wilk, Director of NOVA, announced the following activities and events for the ambulance corps: a Basket Bazaar and Easter Paska Bread Sale; April 13<sup>th</sup> MCI drill at Northwestern High School; April 24<sup>th</sup> Flea Market; and August 23<sup>rd</sup> an Active Shooter drill at LCCC. She noted that NOVA responded to 521 calls last month. 200 calls were in North Whitehall Twp.

**ADJOURNMENT** Meeting adjourned at 8:03 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer