

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
JUNE 1, 2020**

Chairman Ronald J. Heintzelman called the WebEx meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance, via the internet, were Supervisors Mark Hills and Dennis Klusaritz, Attorney Lisa A. Young, Manager Chris Garges, Engineer Steve Gitch and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of May 11th, 2020 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The Township Offices will be closed Friday, July 3rd for the Independence Day holiday.

TREASURER'S REPORT

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the May Treasurer's report and checks # 15216-15277 + 322 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

BINNY MART

LAND DEVELOPMENT WAIVER REQUEST

Atty Daniel Dougherty, Steve Pany, Kalpesh Patel and Charles Horwith, on behalf of the Binny Mart Plan, requested the following waivers from the SALDO:

- Sect. 5.02 regarding a preliminary plan submission for a Land Development; and
- Sect. 6.02 regarding a final plan submission for Land Development.

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board granted the land development waiver requests subject to the following conditions:

1. The applicant shall obtain a Highway Occupancy Permit from PennDOT prior to issuance of a building permit.
2. The applicant shall satisfy the Township's Sewage Enforcement Officer with respect to on lot sewer for the proposed building addition.
3. The applicant shall obtain a grading permit which shall include a design for a stormwater management system which will mitigate stormwater increase from the additional impervious surface proposed for this project prior to issuance of a building permit.

RECREATION ALLOCATIONS

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board accepted the recommendation of the Recreation Board and authorized the distribution of the following 2020 budgeted allocations:

North Parkland Athletic Association	\$ 3,000.00	Orefield Athletic Association	\$ 3,000.00
Ormrod Playground Association	5,000.00	Neffs Playground Association	1,500.00
Laurys Athletic Association	5,000.00		
Schnecksville Playground Association	4,500.00*		

*Schnecksville Playground's amount will be reduced by the cost of the materials for the township to upgrade their equipment shed.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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BUSHNER RELEASE OF ESCROW TEMPORARY C/O

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Treasurer to return the temporary C/O escrow, of \$1,000.00, for 5186 Cobbler Road.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

THE RIDINGS AT PARKLAND REDUCTION OF LETTER OF CREDIT

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted/rejected the written recommendation of the General Planning Engineer Stephen Gitch, dated May 26, 2020 and authorized/denied the release of \$ 642,676.43 from the Maintenance and Improvements Letter of Credit for The Ridings at Parkland, leaving a balance of \$ 1,317,049.73 in the Letter of Credit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SAFETY MANUAL FOR THE PUBLIC WORKS DEPARTMENT

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the adoption of a safety manual for the public works department. The manual was developed to institute safety guidelines to provide the public works employees with a safe work environment and general safety practices. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SPECIAL PROJECTS PLANNING CONSULTANT APPOINTMENT

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board appointed the firm of Gilmore & Associates, Inc. as Special Projects Planning Consultant for the year 2020. The rate of pay shall be as established in the fee schedule for services submitted and re-authorized today as Resolution 06-01-20. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 06-01-20 2020 FEE SCHEDULE AMENDED

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Resolution 06-01-20 was adopted. Resolution 06-01-20 amends and revises the 2020 fee schedule, adopted by Resolution 01-06-20, by adding an additional rate schedule for Gilmore & Associates, Special Projects Planning Consultant. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**FAIRLAND FARMS 3 RESOLUTION 06-01-20A
PLANNING MODULE FOR PUBLIC SEWAGE FACILITY COMPONENT #3**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board adopted Resolution 06-01-20A. Resolution 06-01-20A approved a Sewage Facility Plan for New Land Development as it pertained to the plan of the Fairland Farms 3 Subdivision and authorized the Secretary to sign the Planning Module. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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MANAGER'S REPORT

- Mr. Garges announced that the following virtual meetings will be held; Zoning Hearing Board on June 17, 2020 at 7:30 PM and the Planning Commission on June 23, 2020 at 7:30 PM.
- He updated the Board on the status of the planning strategies for the Senior Day event and recommended cancelling the event.

MOTION - Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved cancelling the event and resuming it in the Fall of 2021. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- He introduced our summer intern Caleb Munoz to the Board.
- Mr. Garges also presented an update on the Kolapechka construction project.

SOLICITOR'S REPORT

Atty. Young announced that the President Judge of Lehigh County extended the Judicial Emergency until June 30th and explained how it would affect some of the issues the township has before the courts.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Kristie Wilk, Director of NOVA, reported that the ambulance responded to 1,070 calls for the month of April. This was less than the expected amount.
- She noted that the auxiliary has not been active with their fund-raising events during the pandemic.
- She has been applying for grants to offset expenses incurred with the Covid-19 issue.

ADJOURNMENT Meeting adjourned at 8:33 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer