

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
OCTOBER 1, 2018**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meetings of September 10, 2018 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**ANNOUNCEMENTS**

1. The Township Offices will be closed Monday, October 8<sup>th</sup> for the Columbus Day Holiday.
2. The Board will hold a Special Budget Meeting Monday, October 22<sup>nd</sup>, 2018 at 7:30 PM.
3. Township trick or treat night will be held on Friday, October 26<sup>th</sup> from 6-8 PM, no rain date.

**TREASURER'S REPORT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the September Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks #13505-13595. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**OLD BUSINESS:**

**FARMLAND PRESERVATION ORDINANCE**

Mr. Bartlett explained to the Board that he needs to include, into the proposed ordinance, the actual fee/millage the Board would be asking the residents to vote on. He noted that the ordinance needs to be submitted to the Election Board by January 2019.

**NEW BUSINESS:**

**ISABELLA DARCY LOT LINE ADJUSTMENT**

Bob Hoppes and Isabella Darcy representing the Isabella Darcy Lot Line Adjustment presented the Plan to the Board. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Plan was approved subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letters from the General Planning Engineer dated September 28, 2018.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated August 16, 2018.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated August 20, 2018.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of August 28, 2018.
5. The Developer shall comply with all of the provisions contained in the Planning Secretary's checklist letter dated September 24, 2018.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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**PENSION REQUIREMENT ESTIMATE FOR 2019**

Treasurer Brenda Norder presented an estimate of the minimum municipal obligation for the North Whitehall Township Retirement Plan for the year 2019 to be \$ 138,102.13. Income from State Pension Aid is projected to be \$76,449.00. A total estimate of \$61,653.13 is projected in pension expenses for budgetary figures.

**MARY ANN'S PLAZA**

**REDUCTION OF LETTER OF CREDIT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated September 25, 2018, and authorized the release of \$ 572,598.33 from the Maintenance and Improvements Letter of Credit for Mary Ann's Plaza, leaving a balance of \$ 736,247.98 in the account. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item. If the Developer does not supply a check for the arrears and replenishment payments, the Attorney will exercise the LOC for those amounts.

**PURCHASE OF 2019 DUMP TRUCK**

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board reaffirmed the lease/purchase of a 2019 Freightliner dump truck. Total cost to be \$167,978.20. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint a certified accounting firm to conduct the North Whitehall Township Fiscal Year 2018 Audit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**MANAGER'S REPORT**

Mr. Bartlett reported on the following items:

- The Quarry Street paving project has been completed and the Balliet Street project and line painting is in progress;
- The 2 pavilions are under construction;
- The township received a lot of positive feedback in response to the passage of the new parking ordinance;
- In response to the feral cat colony complaints, a nuisance notice of violation has been sent to the offending home owner;
- A proposed increase in the sewer rate will be discussed at the October 22 budget meeting.

Supervisor Klusaritz asked Mr. Bartlett for an update on the following:

- The Creekside Drive drainage issue-Mr. Bartlett met with the homeowner and discussed the issue of a berm that had not been built. He will meet with the Conservation District and the developer.
- The Briarwood Drive retention basin issue-Mr. Bartlett noted that the developer/owner had cleared portions of the basin but he would have to return at a later date to check for blockages as the ground is too saturated.

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*Supervisor Klusaritz continued . . .*

- He asked that a thank you letter be sent to outgoing Planning Commissioner Rich Celmer.

**SOLICITOR'S REPORT**

Atty. Young asked the Board for affirmation of her letter accepting the report of Keystone Consulting Engineers regarding Gateway View. Motion by Mark Hills, Second by Ronald J. Heintzelman to affirm the Solicitor's letter of September 28, 2018, advising Gateway View that the Township has accepted the report of Keystone Consulting Engineers dated September 13, 2018, and received September 17, 2018, detailing the deficiencies found in their inspection and review of the Gateway View subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**COMMENTS FROM THE FLOOR (Non-agenda items):**

- Raymond Deutsch, Vista Dr., Coplay, noted that the Ironton Rail Trail Commission installed 2 trail counters to track the number of people using the trail. He also commended the township for repairing the trail after several washouts.
- Melissa & Christian Caputo, Manor Drive, Neffs, thanked the Board for investigating the feral cat issue and asked what the next steps in resolving this issue are.
- Joann Faust, Briarwood Dr., Coplay, spoke about the following concerns and questions regarding the retention basin behind her house: the standing water and health risks, are the pipes adequate after 23 years of development, are the outlet pipes collapsed, where does the water go, is the developer required to put up No Dumping signage, and is there a list of other residential retention basin.
- Christian Caputo, Manor Drive, Neffs, inquired why it has taken 2 years for the landowner to respond to Ms. Faust's questions.
- Jim Hansel, Carriage Path Dr., Schnecksville, what is the deadline to get rid of bamboo.
- Richard Getz, Mauch Chunk Rd., Coplay, stated he thought the Rail Trail Commission was going to erect signs telling bikers to walk their bikes across Mauch Chunk Road and he inquired about the cost of the trail pavilion.

**ADJOURNMENT** Meeting adjourned at 8:35 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer