

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
March 2, 2020**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM, followed by the salute to the flag and the roll call. In attendance were Supervisors Mark Hills and Dennis Klusaritz, Attorney Lisa A. Young, Manager Chris Garges, Engineer Steve Gitch and Administrative Assistant Jessica Koenig.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meetings of February 3, 2020 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. Tires will not be accepted for recycling until April 1st.
2. The Board issued a proclamation honoring Frank Alexa for his years of service to the Northern Valley Ambulance Corps.
3. Eagle Scout Matt Muthard attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.
4. Boy Scout Matt Weber attended the meeting as a requirement toward earning the Communication merit Badge.
5. County Executive Phil Armstrong was in attendance and spoke on several issues, 2020 Cences, Corona virus, and Farm Land Preservation and answered questions from the audience.

TREASURER'S REPORT

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the February Treasurer's report and the register of checks # 14952-15085 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No old business.

NEW BUSINESS:

LEHIGH COUNTY AUTHORITY

WAIVER REQUEST

A letter was received from Lehigh County Authority requesting a waiver from the land development processes, SALDO, Sect. 5.02 (Preliminary plan submission and review) and Sect. 6 .02 (Final plan submission and review) as it relates to the Sand Spring Waste-Water Treatment Plant project. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the waiver request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

5077 OVERLOOK ROAD LLC CONDITIONAL USE

EXTENSION OF TIME

Upon motion by Mark Hills, Seconded by Dennis Klusaritz, the Board accepted an extension of time until May 6, 2020 in order for the Board of Supervisors and the Planning Commission to review the Conditional Use Application for 5077 Overlook Road LLC (a/k/a Strawberry Acres group (AARC)) Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Dan Nemeth, Clearview Rd., Coplay, inquired whether this would have to go before the Planning Commission first.

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DCNR GRANT SUBMISSION

Mr. Garges presented information regarding a 50-50 match grant through DCNR's Community Conservation Partnership Program. This grant would facilitate the update to the Township's Park, Recreation, and Open Space Plan. The current 2009 Plan covered the years 2008-2020. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board granted authorization for the Manager to proceed with the submission of the grant. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REAFFIRM BUDGETED PURCHASES

Mr. Garges reviewed proposed public works budgeted purchases and asked the Board to reaffirm the following purchases: Bobcat utility vehicle, utility pickup truck and an asphalt hot box. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board reaffirmed the above-mentioned purchases. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 03-02-20 CREDIT CARD APPLICATION

Upon motion by Mark Hills, seconded by Dennis Klusaritz, Resolution 03-02-20 was adopted. Resolution 03-02-20 authorizes the Treasurer to apply for a new township credit card and approves the issuance of such credit cards. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT

Mr. Garges reported on the LCTI Welding Technology Center grand opening he attended on behalf of the township.

He announced The Highway Safety Network will be utilizing our facility for an Update / Refresher Training for Car Seat Technicians in August.

He announced the Greater Lehigh Valley Chamber of Commerce has extended an invitation to the annual Mayors' and Municipal Officials' Reception. Supervisor Dennis Klusaritz will be in attendance with him.

He included a copy of the March 18, 2020 Zoning Hearing Board agenda for the information of the Board.

MOTION

Upon motion by Dennis Klusaritz, seconded by Ron Heintzelman, Mr. Doug Houser was granted authorization for the closing of Mallard Road on Saturday March 28 from 7am-4pm pending the following condition:

1. The requestor must provide an up to date Certificate of Insurance

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board granted authorization to advertise for bids for the Girl Scout project of improvements to Kolapechka Park. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SOLICITOR'S REPORT

Atty. Young presented resolution 03-02-20A.

• **RESOLUTION 03-02-20A**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, Resolution 03-02-20A was adopted. Resolution 03-02-20A accepts the dedication of the right of way along Egypt Road and Clearview Road located in the lands of Frank Kedl Subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MOTION

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board gave authorization for the Chairman of the Board to sign developer agreements for Ridings at Parkland Phase 1 and North Valley Trade Center. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

Atty. Young announced there would be an Executive Session following tonight's meeting for the purpose of discussing personnel issues.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Jim Steward, Park Ave, Neffs, announced the North Whitehall Township Junior Emergency Responder Academy will be June 22 – June 26 2020.

ADJOURNMENT Meeting adjourned at 8:15 PM.

Respectfully submitted,

Jessica Koenig, Acting Secretary