

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
FEBRUARY 4, 2019**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM, followed by the salute to the flag and the roll call. In attendance were Supervisors Mark Hills and Dennis Klusaritz, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the minutes of the Board of Supervisors Meeting of January 7, 2019 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - abstain. There were no public comments on this item.

ANNOUNCEMENTS

1. The Municipal Offices will be closed Monday, February 18th for the Presidents' Day Holiday.
2. Tires will not be accepted for recycling until April 1st, 2019.
3. Kristie Wilk, NOVA Administrative Director, gave an update on ambulance call volume and noted the annual Comedy Night & Dinner will be held on February 23, tickets are still available.

TREASURER'S REPORT

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the January Treasurer's report and the register of checks # 13835-13926 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

LATSCH LOT LINE ADJUSTMENT PRELIMINARY/FINAL

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer January 18, 2019.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated January 14, 2019.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated January 17, 2019.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of January 22, 2019.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated January 30, 2019.
6. The Developer shall label the lane on the Plan after approval of name from Planning Office.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**WITHDRAWAL OF PLAN & RELEASE OF LEGAL & ENGINEERING ESCROW
PARKLAND HOLLOW**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted the withdrawal request from the Developer for the Parkland Hollow 3-Lot Re-subdivision Plan and authorized the Treasurer to return the legal and engineering escrow balance of \$748.91 to the Developer.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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**WITHDRAWAL OF PLAN & RELEASE OF LEGAL & ENGINEERING ESCROW
BINNY MART**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted the withdrawal request from the Developer's engineer for the Binny Mart 3-Lot Consolidation Plan and authorized the Treasurer to return the legal and engineering escrow balance of \$4,974.52 to the Developer. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 02-04-19

DEPUTY TAX COLLECTOR

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board adopted Resolution 02-04-19. Resolution 02-04-19 appointed Diana Celmer as Deputy Tax Collector for North Whitehall Township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REFUND OF TAXES

ASSESSMENT CHANGES

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Treasurer to refund Township taxes based on revised 2018 assessments, on the following properties:

4439 Route 309	\$ 45.68	3081 Jordan Rd	\$ 24.75
4632 Route 309	\$ 46.47	2897 Orefield Rd	\$ 6.42
4204 Lynx Ct	\$ 27.01	2088 Ranch Rd	\$ 63.01
3115 Grist Mill Rd	\$ 50.13		

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

EMERGENCY SERVICES LONG TERM FUND GRANT

NEFFS VOLUNTEER FIRE CO.

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the release of the budgeted \$60,000.00 grant from North Whitehall Township to the Neffs Volunteer Fire Company toward the purchase of a new F-450 Utility Fire Truck. Attorney Young will execute the agreement papers. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AUTHORIZATION TO DISTRIBUTE BUDGETED ALLOCATIONS

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Treasurer is authorized to distribute the following 2019-budgeted allocations:

- \$500.00 to the Ironton Rail-Trail Oversight Commission,
- \$2,600.00 to the Upper Lehigh Historical Society's Schneck House.

The emergency services organizations will receive ½ of their allocation. The other half will be distributed later in the year after receiving required reports.

- \$28,000.00 to Northern Valley Ambulance Corp,
- \$18,168.75 to each of the four fire companies.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - abstain; Dennis Klusaritz - yes. There were no public comments on this item.

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MANAGER'S REPORT

- Mr. Bartlett announced the following meetings: Re-Zoning Hearing will be held on March 7, 2019 at 7:30 PM; Zoning Hearing Board will be held on February 20, 2019 at 7:30 PM; and the Farmland Preservation/Open Space Board will meet on February 21, 2019 at 7:30 PM.
 - Supervisor Klusaritz requested that the Manager contact the County Land Preservation Office and invite Donna Wright, Farmland Preservation Specialist to the meeting.
- Mr. Bartlett noted he received a resignation letter from the Recreation Board President Rick Miller. Mr. Bartlett suggested recognizing his service at the next meeting.
- Mr. Bartlett reported on his meeting at the Lehigh Valley Planning Commission regarding the 2020 census program.

MARY ANN'S PLAZA

REDUCTION OF LETTER OF CREDIT

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated February 1, 2019, and authorized the release of \$ 265,160.15 from the Maintenance and Improvements Letter of Credit for Mary Ann's Plaza, leaving a balance of \$ 211,169.70 in the account. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- Doug Olmstead, Development Manager, informed the Board that he will meet with township staff to discuss the dedication of a portion of the storm water system and that deeds would be submitted for review. He also noted that temporary plans would be submitted to PADOT regarding the traffic signal.

SOLICITOR'S REPORT

• **RIDINGS AT PARKLAND TIME EXTENSION**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted an extension of time, until April 30, 2019, in order for the Board to review the Plan of The Ridings at Parkland Subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SUPERVISOR KLUSARITZ

Supervisor Klusaritz reported that he noticed tire tracks on Neffs Laurys Road where it appeared a car slid off the icy road and ended up near a pond. He expressed his concerns about the potential for a vehicle sliding into the pond and asked the Manager to look into the issue and determine if the property owner would consider fencing around the pond.

COMMENTS FROM THE FLOOR (Non-agenda items): No comments from the floor.

ADJOURNMENT Meeting adjourned at 8:01 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer