

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
NOVEMBER 5, 2018**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meetings of October 1, 2018 and October 22, 2018 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The Township Offices will be closed Thursday and Friday November 22nd & 23rd for the Thanksgiving holiday.

TREASURER'S REPORT

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the October Treasurer's report and checks 13596-13677 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS:

PARKLAND HOLLOW MINOR RESUBDIVISION EXTENSION OF TIME

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board accepted an extension of time, until March 8, 2019, in order for the Board to review the Plan of Parkland Hollow Minor Resubdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

NEW BUSINESS:

MARY ANN'S PLAZA

REDUCTION OF LETTER OF CREDIT

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated October 29, 2018, and authorized the release of \$ 193,342.69 from the Maintenance and Improvements Letter of Credit for Mary Ann's Plaza, leaving a balance of \$ 542,905.29 in the account. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

PARKLAND HOLLOW

REDUCTION OF LETTER OF CREDIT

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated October 31, 2018 and authorized the Treasurer to reduce the Letter of Credit by \$17,787.00, to the 18-month Maintenance escrow amount of \$73,017.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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RESOLUTION 11-05-18 2018 LEHIGH VALLEY HAZARD MITIGATION PLAN UPDATE

Upon motion by Mark Hills, seconded by Dennis Klusaritz, Resolution 11-05-18 was adopted. Resolution 11-05-18 adopts the Lehigh Valley 2018 Hazard Mitigation Plan Update and establishes it as the official Hazard Mitigation Plan for North Whitehall Township. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes.

- Trent Lebeck, Creekside Dr., Coplay, asked what the plan means to residents.

RELEASE OF ESCROW FOR LEGAL & ENGINEERING TIMBERIDGE VII

The Developer has requested the release of the Timberidge VII escrow for legal and engineering be returned. The current balance is \$1,502.01.

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REQUEST REDUCTION OF LEGAL & ENGINEERING REVIEW ESCROW BINNY MART

Steve Pany, on behalf of Binny Mart Addition Lot Consolidation and Land Development, requested a reduction in the required \$5,000.00 legal and engineering review escrow. Upon motion by Ronald J. Heintzleman, seconded by Mark Hills, the Board denied the request. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes.

- Brian Wiedaw, representing Pany & Lentz engineering firm, clarified the scope of the project.
- Bruce Stettler, Steeple Chase Dr., Schnecksville, encouraged the Board not to deviate from the township guidelines.

RELEASE OF ESCROW FOR LEGAL & ENGINEERING ISABELLA DARCY

The Developer has requested the release of the Darcy Lot Line Adjustment escrow for legal and engineering be returned. The current balance is \$1,573.25.

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

FAIRLAND FARMS III SUBDIVISION EXTENSION OF TIME

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzleman, the Board accepted an extension of time, until March 8, 2019, in order for the Board to review the Plan of Fairland Farms III. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT

- **2019 BUDGET PRESENTATION** - Manager Bartlett gave a synopsis of the proposed budgets for the General Fund and smaller funds.

Motion

- **TENTATIVE 2019 BUDGET ADOPTION**

Upon motion by Mark Hills, seconded by Ronald J. Heintzleman, the Board tentatively adopted the 2019 proposed budget and authorized the advertisement of same as being available for public inspection. Adoption of the budget is scheduled for December 3, 2018. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes.

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Budget presentation continued . . .

- Richard Semmel, Clearview Rd, Coplay, asked if the township would be eligible for rebate credits from PPL for the lighting upgrade.

- Motion**
- **REZONING HEARING** - Mr. Bartlett recommended that the Board hold a special meeting on December 12, 2018 in order to conduct a Public Hearing for a Rezoning Ordinance regarding the 309 corridor between Kernsville Road and Shankweiler Road. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved the meeting and authorized the Solicitor to advertise the Public Hearing. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.
 - Mr. Bartlett reported that crews are out collecting leaves.

SOLICITOR'S REPORT

- Motion**
- **ATIYEH ESCROW RELEASE** – Atty. Young reported that she had received correspondence confirming the Atiyeh Plan had been withdrawn and recommended the return of the legal and engineering escrow. The current balance is \$8,611.30. Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Brian Horwith, Springfield Drive, Coplay, inquired if there was any unfinished business with Harvest Place that should be addressed before the money is released.

- Motion**
- **FARMLAND PRESERVATION/OPEN SPACE ORDINANCE** - Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Solicitor to draft and advertise a Farmland Preservation/Open Space Ordinance including a one tenth of a mil increase. This will be submitted for a referendum to be placed on the spring ballot. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- Motion**
- **TAX CREDIT FOR FIRST RESPONDERS** - Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board authorized the Solicitor to draft and advertise a First Responders Tax Credit Ordinance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

COMMENTS FROM THE FLOOR:

- Motion**
- Doug & Melissa White and Trent Lebeck, all of Creekside Dr., Coplay, met with the Board to discuss their drainage problem and seek approval of a proposed plan of remediation. After much discussion, with a motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved their plan with the following conditions:
 1. receipt of a recorded copy a of an easement from the owner of Lot 25;
 2. the review of the proposed plan is to the satisfaction of the Township Engineer;
 3. the completion of an Operation & Maintenance Agreement stating the owner (and future owners of Lot 12 shall be responsible for the maintenance of the storm water pipe and dog-house inlet; and
 4. the owner posts \$1,000.00 escrow for legal and engineering reviews.Roll call: Mark Hills - yes; Ronald J. Heintzelman - no; Dennis Klusaritz – yes, motion carried. There were no public comments on this item.

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Comments from the floor continued . . .

- Dan Linchuk, Shady Lane, Orefield, asked for an update on the drainage problem on Shady Lane. He also commented on the lack of communication, the berming of Loral Lane and the telephone pole that is in the right-of-way.
- Robert Heiser and Maryann Levandusky, both of Manor Drive, Neffs, asked about the status of the proposed feral cat ordinances and information regarding a per diem animal control officer that they presented to the Board at a prior meeting.
- Pat Carl, Shady Lane, Orefield, also asked the Board for better communication regarding the progress of the Shady Lane drainage issue. He discussed damage issues and asked about the purpose of berming Loral Lane.
- Sharon Moyer, Woodlea Road, Orefield, echoed many of the same sentiments as Mr. Linchuk and Mr. Carl.

ADJOURNMENT Meeting adjourned at 9:37 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer