

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
APRIL 6, 2020**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM, followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Mark Hills and Dennis Klusaritz, Manager Chris Garges, Attorney Lisa A. Young, and Secretary/Treasurer Brenda Norder. Engineer Steve Gitch attended via webex.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of March 2, 2020 and March 25, 2020 Special Declaration Meeting. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The Municipal Offices will be closed Friday, April 10th for the Good Friday Holiday.
2. A request for bids for In-place road projects will be advertised April 8th and bids will be publicly opened on April 29th at approximately 9 AM.
3. On July 3, 2019, resident Jim Morris submitted documents to name four Township streams to the US Board of Geographic Names. The township has been notified that the following names have been accepted: Echo Run, Echostwin Run, Snake Run, and Wharf Creek.
4. The Board of Directors of the Parkland Community Library informed the Township that Lisa Luciano has been appointed as the Township representative to serve on the Parkland Library Board Directors.
5. We have been notified that our 2020 State Liquid Fuels allocation will be \$689,821.60.

TREASURER'S REPORT

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the March Treasurer's report and the register of checks #15086-15158 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No old business.

NEW BUSINESS:

Supervisor Heintzelman recessed the regular meeting in order to conduct a Conditional Use Hearing.

CONDITIONAL USE SAND SPRING WWTP UPGRADES LEHIGH COUNTY AUTHORITY

The purpose of this hearing is seeking approval for a replacement waste water treatment facility, by Lehigh County Authority, situated at 4050 Sand Spring Rd. This would replace an existing waste water treatment plant. A stenographer recorded the proceedings; a copy of the transcript of the hearing shall be placed in the Minute Book. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the plan was approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

Supervisor Heintzelman resumed the regular meeting.

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SHEILA HORWITH HILL ST / HILLCREST DR LOT CONSOLIDATION

David Lehr representing the Sheila Horwith Lot Consolidation presented the Plan to the Board. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Plan was approved, subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated February 11, 2020.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated February 14, 2020.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated March 19, 2020.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of February 20, 2020.
5. The Developer shall comply with all of the provisions contained in the Planning Secretary's checklist letter dated March 10, 2020.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AWARD OF BID KOLAPECHKA PARK/GOLD STAR PROJECT

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board awarded the contract for the Development of the Girl Scout Gold Star Projects for Kolapechka Park to Semmel Excavating, Inc. in the amount of \$111,323.00 for the base bid along with Add Alternate #2 in the amount of \$7,980.00 for a project total of \$119,303.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

GEORGE MINOR SUBDIVISION TIME EXTENSION

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted an extension of time, until May 31, 2020, in order for the Board to review the Plan of the George Minor Subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**5077 OVERLOOK RD LLC (STRAWBERRY ACRES AARC) CONDITIONAL USE
TIME EXTENSION**

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted an extension of time, until May 31, 2020, in order for the Board of Supervisors and the Planning Commission to review the Conditional Use Application for 5077 Overlook Rd. LLC. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REQUEST FOR EXONERATION FROM THE COLLECTION R.E. TAXES

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board granted the request of the Tax Collector Terri Blazofsky to exonerate her from the collection of the February interim bill # 702015, for real estate taxes for the following property, due to incorrect assessment by the county:
2074 Ranch Rd.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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**RESOLUTION 04-06-20 COMPREHENSIVE PARKS, RECREATION AND OPEN SPACE
PLAN UPDATE GRANT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, Resolution 04-06-20 was adopted. Resolution 04-06-20 authorizes the Township Manager to sign and execute the DCNR Grant Application and documents. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**LETTER OF FUNDING COMMITMENT COMPREHENSIVE PARKS, RECREATION AND
OPEN SPACE PLAN UPDATE GRANT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Chairman to sign a letter of commitment to fund the 50% match grant for the Comprehensive Parks, Recreation and Open Space Plan Update Grant. The match is \$40,275.00. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT –

- Announced that the enactment of the Declaration of Disaster Emergency was issued by the Board on March 25, 2020.
- The Manager received a request from Martin Rakaczewski offering his help in forming an EAC (Environmental Advisory Council) to combat trash dumping and organizing trash clean ups.
- Mr. Garges provided the Board with a survey of neighboring municipalities and their yard waste facilities' regulations for their review. He proposed to the Board to update our operational procedures of hours, monitoring and ID requirements.
- Mr. Garges also requested the Board consider extending the 2nd quarter sewer bill late fee date, of April 20, for 30 days until May 20.

MOTION - Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board extended the 2nd quarter sewer billing late fee date until May 20, 2020. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SOLICITOR'S REPORT -

Atty. Young reported that Lehigh Carbon Community College wishes to proceed with work on their wastewater treatment plant prior to obtaining approvals. She noted that they will need to post escrow and accept an indemnification letter stating they are proceeding at their own risk.

MOTION - Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board authorized the Chairman to sign the indemnification letter. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

COMMENTS FROM THE FLOOR (Non-agenda items): No Comments

ADJOURNMENT Meeting adjourned at 8:39 PM.

Respectfully submitted,

Brenda Norder, Secretary-Treasurer