

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
JULY 6, 2020**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Mark Hills and Dennis Klusaritz, Attorney John Servis, Twp. Engineer Steve Gitch, and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of June 1, 2020 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**ANNOUNCEMENTS**

1. The Annual Summer Convention of the Lehigh County Association of Township Officials scheduled for August has been cancelled.
2. An executive session was held on June 17, 2020, via phone conference, to discuss personnel matters.

**TREASURER'S REPORT**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the June Treasurer's report and checks #15279-15347 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:**

**GEORGE MINOR SUBDIVISION**

**TIME EXTENSION**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board accepted an extension of time, until October 31, 2020, in order for the Board to review the Plan of the George Minor Subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RIDINGS AT PARKLAND PHASE II**

**TIME EXTENSION**

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted an extension of time, until September 30, 2020, in order for the Board to review the Plan of the Ridings at Parkland Phase II. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**KORNFEIND APARTMENTS DEVELOPMENT**

**TIME EXTENSION**

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted an extension of time, until October 18, 2020, in order for the Board to review the Plan of the Kornfeind Apartments. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Rich Semmel, Clearview Rd, Coplay, commented that this plan has been scheduled for the Planning Commission several times but has never shown.

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**RIDINGS AT PARKLAND LOT LINE          WITHDRAWAL OF PLAN & RELEASE OF ESCROW**

Mike Tuskes provided a written request to withdraw his lot line adjustment plan and requested a refund of his escrow money. After consultation with the Planning Administrator, Township Engineer and the Solicitor, the Treasurer recommends the following escrow balance be released:

Ridings Lot Line      \$ 1,044.25

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board grant the plan withdrawal and escrow refund. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Mike Basta, Crestwood Dr., Schnecksville, inquired if it was for Phase I or II.

**RIDINGS AT PARKLAND PHASE I          MODIFICATION TO ROAD CROSS SECTION**

The Township has received a request from the Developer to modify the typical curbing and sidewalk requirement by adding a one (1) foot grass strip between the sidewalk and curbing, along interior roads, to accommodate mailboxes and a five (5) foot grass strip along Schneck Road.

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board approved the modification.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RESOLUTION 07-06-20          EARL NUSS ESTATE SUBDIVISION  
SEWAGE PLANNING MODULE COMPONENT #2**

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board adopted Resolution 07-06-20. Resolution 07-06-20 approved a Sewage Plan for New Land Development as it pertained to the plan of Earl Nuss Estates Subdivision and authorized the Secretary to sign the Planning Module. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RELEASE OF ESCROWS FOR LEGAL & ENGINEERING          KEDL MINOR**

After consultation with the Solicitor and the General Planning Engineer, Secretary/Treasurer Brenda Norder recommended the following escrow for legal and engineering be returned:

Kedl Minor                      \$5,475.75

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved the escrow refund. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RELEASE OF FIRE ESCROW          DeLaROSA**

After consultation with the Zoning Officer and the issuance of a certificate of occupancy the Treasurer Brenda Norder recommended the following fire escrow be returned:

Fire escrow Balance      \$2,560.00

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board approved the escrow refund. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**REQUEST FOR PAYMENT #1          KOLAPEHCKA PARK PROJECT**

An application for payment of \$68,734.67 has been requested from Semmel Excavating, Inc. for the work on the Kolapechka Park Project. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the payment application. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

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**REQUEST FOR HYDRANT RELOCATION**

The Township has received a request from the Anoopam Mission to relocate a hydrant on their property to the adjacent right of way. The Mission shall record revised plans indicating the relocation, provide a letter from their insurance company acknowledging the change, provide a letter from the Fire Chief approving the change, coverage of the associated costs for the relocation, and reimburse the township yearly for the billed cost of the hydrant. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board authorized the relocation of the hydrant per the revised plans and conditions. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Jay Shaw, representing the mission, clarified the location for the hydrant for the supervisors.

**REQUEST FOR SIGNAGE PROHIBITING JAKE BRAKES & SPEED REDUCTION**

The Township received emails from residents Dwight Bitting & Debbie Blose requesting the township post signage along Willow Street prohibiting the use of jake brakes and lowering the speed limit. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board authorized the Secretary to contact New Enterprise about this issue and if needed to contact, in writing, PADOT and ask for their consideration of this request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RELEASE OF TEMPORARY C/O ESCROWS**

After consultation with the Planning Administrator and the issuance of a final certificate of occupancy the Treasurer Brenda Norder recommended the following temporary CO escrows be returned:

5542 Sunflower Ct. & 3085 Gristmill Road

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the escrow refunds. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**MANAGER'S REPORT**

The report, as read by the Secretary, included:

- The Zoning Hearing Board will meet on July 15, 2020 at 7:30 PM.
- The planning Commission will meet on July 28, 2020 at 7:30 PM.
- On July 9 the Manager attended the first steering committee meeting for the Trexler Nature Preserve Master Site Plan update.
- On June 16 the wooden bridge at 2224 Quarry Street was closed for repair to the deteriorated deck.
- On July 1 the Manager and Public Works Director met with East Coast Risk Management representative to review the Township's safety plans to reduce workplace injuries.

**SOLICITOR'S REPORT – No report.**

Supervisor Klusaritz inquired if the Board needed to take action on the Sewage Enforcement Officer's letter regarding the 5547 Mauser Street malfunctioning drain field. It was decided to get more information in order to review the Board's options.

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**COMMENTS FROM THE FLOOR (Non-agenda items):**

- Kristie Wilk, Director of NOVA, reported that NOVA responded to 1,596 calls in June, 586 of which were in North Whitehall Township. A 10.5 % decrease in calls is attributed to the Covid-19 scare. The Auxiliary will hold its annual chicken BBQ on July 18. The annual Round Table Discussion will be held on August 13, township representatives were encouraged to RSVP.
  
- Rich Semmel, Clearview Rd., Coplay, suggested that the next Planning Commission meeting be held at the Schnecksville Fire Co. social hall to accommodate the anticipated audience for the Strawberry Acres presentation.

**ADJOURNMENT** Meeting adjourned at 8:01PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer