



**BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
APRIL 1, 2024**

Chairman Al Geosits called the Meeting to order at 7:00 PM, followed by the Pledge of Allegiance. In attendance were Supervisors Ronald J. Heintzelman and Dennis Klusaritz, Manager Randy Cope, Attorney Thomas Dinkelacker, Engineer Steve Gitch, Director of Operations Jeff Mouer, Director of Public Works Rick Holtzman, Director of Finance/Treasurer Seth O'Neill, Director of Grants, Preservation, and Trails Mike Kukitz and Secretary/Deputy Treasurer Jess Koenig.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the minutes of the Board of Supervisors' Meeting of March 4, 2024 and the bid minutes from March 26, 2024 were approved. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**ANNOUNCEMENTS**

1. The Township received the following proposal for addition to the Agricultural Security Area  
Bonnie L Yenser Colver 2346 High Hill Rd. 40.22 acres+/-
2. Due to the impending Township Building renovations the voting location for District 5 of North Whitehall Township has been moved to Grouse Hall for 2024.
3. An executive session was held at 5:30 PM on April 1, 2024 to discuss real estate transactions regarding Neffs Bank Park, temporary office space lease, and Ironton Rail Trail Quarry Street signalized cross walk. Legal advice regarding the Rising Sun Conditional Use. Litigation matters involving Buchanan Street, Foxy's Cradle, and Moxie Pest Control.

**TREASURERS REPORT**

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the March Treasurer's report and the register of checks # 19074 - 19167 were approved as presented. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**PRESENTATIONS:**

1. Township Building Renovation Financing

**OLD BUSINESS:** No Old Business

**DISCUSSION/UPDATES:** No discussions/updates.

**ORDINANCES:**

**ORDINANCE 2024-3**

**ORDINANCE AUTHORIZING G.O. BOND ISSUANCE,  
APPOINTING UNDERWRITER, & PAYING AGENT**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board adopted Ordinance No. 2024-3 authorizing and approving, among other things, (i) issuance of general obligation bonds in the maximum aggregate principal amount of \$7,000,000 to finance a capital project of the Township, as described in the Ordinance, and to pay costs of issuing such bonds, (ii) accepting a bond purchase proposal from Stifel, Nicholas & Company, Incorporated, for the purchase of the bonds, and (iii) appointing Computershare Corporate Trust, N.A. to serve as paying agent for the bond issue. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.



**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**  
**NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING**  
**APRIL 1, 2024**  
**Page 3**

**MOTIONS:**

**DCNR FUNDING COMMITMENT**

**AUTHORIZATION TO SIGN**

Upon motion by Al Geosits, seconded by Ronald J. Heintzelman, the Board authorized the Township Manager to sign the funding commitment letter for the DCNR Neffs Valley Park and streambank improvements. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**TEMPORARY OFFICE SPACE LEASE**

**AUTHORIZATION TO EXECUTE**

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized the Township Manager to execute the temporary office space lease conditioned upon the Board approving Township Building renovation bids at the June 3<sup>rd</sup> Board of Supervisors meeting. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Tom VanVreede, Church Dr., Coplay, asked if there would be room in the temporary Township Building Office to space to hold public meetings.

**KOKOLUS STORAGE LEASE**

**AUTHORIZATION TO EXECUTE**

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized the Township Manager to execute the Kokolus Storage Lease. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**RIDINGS AT PARKLAND**

**SECURITY RELEASE #4**

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board accepted the written recommendation of the General Planning Engineer Steve Gitch, dated March 22, 2024, and authorized the reduction of \$209,866.71 from the Ridings at Parkland Letter of Credit. Leaving a balance of \$408,837.49 in the account. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Jim Steward, Park Ave., Neffs, inquired if this release was for phase one.

**MAPLE STREET AT GREENLEAF ESTATES**

**SECURITY RELEASE #1**

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board accepted the written recommendation of the General Planning Engineer Steve Gitch, dated March 22, 2024, and authorized the reduction of \$96,185.36 from the Maple Street at Greenleaf Estates letter of credit. Leaving a balance of \$337,619.38 in the account. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Rich Semmel, Clearview Rd., Coplay, asked if this was for the first section of the plan.

**SOLICITATION ORDINANCE**

**AUTHORIZATION TO ADVERTISE**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board authorized the Secretary to advertise the proposed Solicitation Ordinance to be considered for adoption at the May 6<sup>th</sup> Board of Supervisors meeting. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Lynne Allen, Donna Dr., Coplay, inquired if you had to apply in person to get on the do not solicit list.
- Tom VanVreede, Church Dr., Coplay, asked if there were any regulations on signs posted in your home saying do not solicit.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**  
**NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING**  
**APRIL 1, 2024**  
**Page 4**

**SOLICITATION ORDINANCE**

**AUTHORIZATION TO ADVERTISE CONT'D**

- Rich Semmel, Clearview Rd., Coplay, asked if we had any rules addressing pop up signs on telephone poles.

**IRT OVERSIGHT COMMITTEE**

**APPOINTMENT**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board appointed Mark Hills as an alternate to the Ironton Rail/Trail Oversight Committee to fill the unexpired term of Ronald Bealer. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**EMERGENCY MANAGEMENT COORDINATOR/DEPUTY**

**APPOINTMENT**

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board appointed Don Jacobs as the Emergency Management Coordinator and Brad Petrahoy as Deputy Emergency Management Coordinator for the remainder of 2024. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**AUTHORIZATION TO DISTRIBUTE BUDGETED ALLOCATION**

**ESO**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board ratified the 2024 budgeted allocation as follows:

ESO                      \$10,00.00

Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**AUTHORIZATION TO DISTRIBUTE BUDGETED ALLOCATION**

**RECREATION**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board accepted the recommendation of the Recreation Board and authorized the distribution of the following 2024 budgeted allocations to the various organizations:

Camp Fowler	\$ 1,000.00
North Parkland Athletic Association	5,000.00
Keystone State Quarter Midget Racing Club	1,000.00
Wildlands Conservancy	1,000.00
Laurys Athletic Association	6,000.00
Ormrod Playground Association	6,000.00
Schnecksville Playground Association	10,000.00

Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**EXONERATION OF TAXES**

**VETERANS R.E. TAX EXEMPTION**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board approved the notice from the Lehigh County Board of Assessment Appeals, on behalf of Terry L Snyder, for exoneration from collection of their Real Estate Property Tax Exemption, effective July 1, 2024.

4605 Kernsville Rd.                      \$133.14

Roll call: Al Geosits yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**  
**NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING**  
**APRIL 1, 2024**  
**Page 5**

**EXONERATION OF TAXES**

**VETERANS R.E. TAX EXEMPTION**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board approved the notice from the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption, on behalf of David C Boyer, for exoneration from collection of their Real Estate Property Tax Exemption, effective February 22, 2024.

3788 Maple St.                      \$31.32

Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item

**AWARD OF PAVING BIDS**

Upon motion by Dennis Klusaritz, seconded by Al Geosits, Asphalt Maintenance Solutions was awarded the following contracts at their low bid prices:

Bituminous Seal Coat w/ Fog Seal	\$22,483.76
Bituminous Seal Coat/Slurry Seal	\$133,836.30
Ultra-Thin Bonded Wearing Course	\$297,150.76
FB-3 Modified	\$131,166.00
Crack Seal	<u>\$43,800.00</u>
<b>Total Award</b>	<b>\$628,436.82</b>

Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Heather Skorinko, Clearview Rd., Coplay, inquired the timeline of the paving for Clearview Road as well as the section of the road that would be closed and how long it would be closed for.

**MANAGERS REPORT:**

- Important Dates:
  - Farmland Preservation Board – Thursday, April 11<sup>th</sup> at 7:00 PM;
  - Zoning Hearing Board – Wednesday, April 17<sup>th</sup> at 7:00 PM;
  - Planning Commission – Tuesday, April 23 at 7:00 PM;
  - Board of Supervisors – May, 6<sup>th</sup> at 7:00 PM;
- The summer Playground Program registration is open and currently has 206 children enrolled.
- The new timber guiderail at Johnsons Pond is complete, stone was added to all parking areas and the entryway sign is installed. Treatment of pond vegetations will begin in the Spring.
- The buildings at Neffs Park have been removed from over the creek. Public Works accomplished this work in house with the proper permitting. There is still some blacktop/concrete to be removed. Work will start again likely next week when the park dries up. New hand rails will be installed on the existing stream crossing and the trail leading to the old pool will be connected.
- Bids will be released this week for the building renovation project. We anticipate opening the bids in early May, reviewing all the paperwork/pricing and bringing a recommendation to the BOS on June 3.
- Summer hours for the Yard Waste Drop Off Site begin tomorrow. The site will now be open on Tuesdays and Thursdays from 9am – 6pm; and Wednesday, Friday and Saturday from 9am – 3pm. The site is closed on Sundays, Mondays and holidays. Please refer to our website for a complete list of acceptable materials and for items not being accepted. The yard waste site will be receiving some minor improvements this spring/summer including a new exit from the site and additional stone in the lot to improve muddy conditions. The Township is seeking a better long term solution for this operation.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**  
**NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING**  
**APRIL 1, 2024**  
**Page 6**

*MANAGERS REPORT* Cont'd....

- The Township basketball courts next to the yard waste site will be getting color coated later this month. New poles/backboards, player benches and score tables will also be installed. We anticipate this project wrapping up before May and ready for league play.
- Township Public Works crews did a lot of brush clean up in the month of March along the Ironton Rail Trail, cleaned up our baseball fields, and started a number of drainage pipe projects.
- An Eagle Scout by the name of Jaden Barasch will be installing two Little Free Libraries in the next few weeks. These boxes will be installed at Independence and Kolpechka Park.
- We anticipate the Grist Mill Road Culvert replacement will begin next week. The aluminum box culvert is ready for delivery and the rebar is also ready. Road closed ahead signs will be installed this week and a detour will be posted. The adjoining property owners have been notified. We anticipate Grist Mill Road will be closed for approximately 2 months. Public Works will also be completing a pipe job in the area to take advantage of the road closure.
- The bridge over the Jordan Creek on Kernsville Road will be closed starting May 1<sup>st</sup>. The road is scheduled to be reopened on August 26, 2024. We do not anticipate our Grist Mill Road closure and this project to have an affect on one another. Complete detour information for the Kernsville Road bridge will be added to our website.
- Township staff reached out to UNFI to schedule a meeting to discuss a number of traffic concerns, and property repairs.
- Regarding the Act 537 Plan, we are still working through the door to door surveys to collect data for a quality database. Once the process is complete, we will be begin scheduling public meetings to meet with the community.

**COMMENTS FROM THE FLOOR (Non Agenda Items):**

- Lynne Allen, Donna Dr., Coplay, thanked Secretary Jess Koenig for her persistence in getting the street light fixed on Donna Drive.
- Tom VanVreede, Church Dr., Coplay, asked when the residents can expect to see a set of drawings for the revised Strawberry Acres plan and if there were any part of internal staff discussions that could be shred with the public on this matter.

**ADJOURNMENT** Meeting adjourned at 9:02 PM.

Respectfully submitted,

Jessica Koenig, Secretary/Deputy Treasurer